



Republic of the Philippines  
 Department of the Interior and Local Government  
**BUREAU OF FIRE PROTECTION**  
**REGIONAL HEADQUARTERS IV-A, CALABARZON**  
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**Indicative Annual Procurement Plan for FY 2021**

Code (PAP)	Procurement Program/Project	PMO/ User	End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>1. Special Projects/Activities Annual Celebrations/Observance)</b>												
	New Year's Call	Stn,OPFM,RHQ		NP - SVP	03-Jan-21	07-Jan-21	11-Jan-21	12-Jan-21	GAA	56,600.00	56,600.00		
	BFP Anniversary Celebration	Stn,OPFM,RHQ		NP - SVP	06-Aug-21	11-Aug-21	13-Aug-21	16-Aug-21	GAA	393,900.00	393,900.00		
	Fire Service Recognition Day	Stn,OPFM,RHQ		NP - SVP	03-Dec-21	08-Dec-21	10-Dec-21	13-Dec-21	GAA	393,900.00	393,900.00		
	Quarterly Command Conference	Stn,OPFM,RHQ		NP - SVP					GAA	244,000.00	244,000.00		
	Inventory of BFP Property, Plant & Equipment and Annual Collection of Unserviceable Equipment and Waste Materials	Stn,OPFM,RHQ		NP - SVP	05-May-21	11-May-21	13-May-21	14-May-21	GAA	31,000.00	31,000.00		
	Conduct of Cash Count of Collecting Officers and Agents and Random Monitoring of Business One-Stop-Shop	Stn,OPFM,RHQ		NP - SVP	04-Jan-21	08-Jan-21	11-Jan-21	13-Jan-21	GAA	31,000.00	31,000.00		
	Monitoring of Infrastructure Projects	Stn,OPFM,RHQ		NP - SVP	04-Jan-21	08-Jan-21	11-Jan-21	13-Jan-21	GAA	31,000.00	31,000.00		
	Regular Staff Meetings	Stn,OPFM,RHQ		NP - SVP					GAA	144,000.00	144,000.00		
	Investigation, Adjudication and Prosecution of Erring BFP Personnel	Stn,OPFM,RHQ		NP - SVP					GAA	-	-		
	Attend Inter-Agency Meetings	Stn,OPFM,RHQ							GAA	48,000.00	48,000.00		
	Regionwide Personnel Headcount	Stn,OPFM,RHQ		NP - SVP	02-Jul-21	07-Jul-21	09-Jul-21	12-Jul-21	GAA	31,000.00	31,000.00		
	Publication of ViewPoint Magazine/Coffeetable Book	Stn,OPFM,RHQ		NP - SVP	03-Dec-21	08-Dec-21	10-Dec-21	13-Dec-21	GAA	90,000.00	90,000.00		
	GAD Activity/Women's Month Celebration	Stn,OPFM,RHQ		NP - SVP	12-Mar-21	17-Mar-21	19-Mar-21	22-Mar-21	GAA	62,000.00	62,000.00		
	BFP Recruit Orientation Program	Stn,OPFM,RHQ		NP - SVP	12-Mar-21	17-Mar-21	19-Mar-21	22-Mar-21	GAA	156,500.00	156,500.00		

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				Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Conduct of Inventory of Pensioners/Survivors	Stn,OPFM,RHQ	NP - SVP					GAA	100,000.00	100,000.00		
	Conduct of PRAISE Awards to BFP Personnel	Stn,OPFM,RHQ	NP - SVP					GAA	52,000.00	52,000.00		
	Annual Capacity Building Activity	Stn,OPFM,RHQ	NP - SVP	12-Mar-21	17-Mar-21	19-Mar-21	22-Mar-21	GAA	302,000.00	302,000.00		
	Annual Sportsfest	Stn,OPFM,RHQ	NP - SVP	03-Sep-21	08-Sep-21	10-Sep-21	13-Sep-21	GAA	670,802.80	670,802.80		
	Health and Wellness Maintenance of Personnel (drugs and med)	Stn,OPFM,RHQ	NP - SVP					GAA	601,809.52	601,809.52		
	Conduct of Physical Fitness Test	Stn,OPFM,RHQ	NP - SVP	05-May-21	11-May-21	13-May-21	14-May-21	GAA	30,000.00	30,000.00		
	Compliance to PADS	Stn,OPFM,RHQ	NP - SVP	03-Jan-21	07-Jan-21	11-Jan-21	12-Jan-21	GAA	250,000.00	250,000.00		
	Handang Pamayanan Program	Stn,OPFM,RHQ	NP - SVP	03-Jan-21	07-Jan-21	11-Jan-21	12-Jan-21	GAA	283,500.00	283,500.00		
	Bayanihan Program	Stn,OPFM,RHQ	NP - SVP	02-Jul-21	07-Jul-21	09-Jul-21	12-Jul-21	GAA	189,000.00	189,000.00		
	Kaagapay Program	Stn,OPFM,RHQ	NP - SVP	08-Oct-21	13-Oct-21	15-Oct-21	18-Oct-21	GAA	1,591,310.00	1,591,310.00		
	Lingap Program	Stn,OPFM,RHQ	NP - SVP	09-Apr-21	14-Apr-21	16-Apr-21	19-Apr-21	GAA	1,591,310.00	1,591,310.00		
	Kick-Off Ceremony	Stn,OPFM,RHQ	NP - SVP	21-Feb-21	28-Feb-21	03-Mar-21	05-Mar-21	GAA	205,812.12	205,812.12		
	Attend Kick-Off Ceremony National	Stn,OPFM,RHQ	Shopping	21-Feb-21	28-Feb-21	03-Mar-21	05-Mar-21	GAA	20,000.00	20,000.00		
	Roving / Motorcade of Fire Trucks Regionwide	Stn,OPFM,RHQ	NP - SVP	21-Feb-21	28-Feb-21	03-Mar-21	05-Mar-21	GAA	114,400.00	114,400.00		
	Takbo Laban sa Sunog - Region	Stn,OPFM,RHQ	NP - SVP	19-Feb-21	24-Feb-21	27-Feb-21	02-Mar-21	GAA	147,000.00	147,000.00		
	Sayaw Laban sa Sunog - Region	Stn,OPFM,RHQ	NP - SVP	19-Feb-21	24-Feb-21	27-Feb-21	02-Mar-21	GAA	149,500.00	149,500.00		
	Berong Bumero sa Paaralan	Stn,OPFM,RHQ	Shopping						42,300.00	42,300.00		
	Musika Laban sa Sunog	Stn,OPFM,RHQ	NP - SVP	19-Feb-21	24-Feb-21	27-Feb-21	02-Mar-21	GAA	114,449.06	114,449.06		
	Oplan Paghalasa	Stn,OPFM,RHQ	NP - SVP						-	-		
	BFP Capability Exhibits and Arts Contests	Stn,OPFM,RHQ	NP - SVP	19-Feb-21	24-Feb-21	27-Feb-21	02-Mar-21	GAA	76,800.00	76,800.00		
	Fire Prevention Month Culminating Activity	Stn,OPFM,RHQ	NP - SVP	19-Feb-21	24-Feb-21	27-Feb-21	02-Mar-21	GAA	104,000.00	104,000.00		
	Brigada Eskwela - Region	Stn,OPFM,RHQ	NP - SVP					GAA	800.00	800.00		
	Conduct of Provincial Fire Olympics	Stn,OPFM,RHQ	NP - SVP	27-Mar-21	01-Apr-21	03-Apr-21	06-Apr-21	GAA	604,000.00	604,000.00		
	Conduct of Urban Fire Olympics	Stn,OPFM,RHQ	NP - SVP	27-Mar-21	01-Apr-21	03-Apr-21	06-Apr-21	GAA	596,770.00	596,770.00		
	Participation in the National Fire Olympics	Stn,OPFM,RHQ	NP - SVP	19-Feb-21	24-Feb-21	27-Feb-21	02-Mar-21	GAA	319,000.00	319,000.00		
	<b>SUB-TOTAL:</b>								<b>9,869,463.50</b>	<b>9,869,463.50</b>		

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				Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>2. Printing of Accountable Forms</b>	Stn,OPFM,RHQ	NP-Agency to Agency					GAA	<b>317,970.04</b>	<b>317,970.04</b>		
	<b>3. Printing/Reproduction Services</b>											
	Printing of Fire Safety Evaluation Certificate and Checklist Forms	Stn,OPFM,RHQ	NP -SVP					GAA	108,000.00	108,000.00		
	Printing of Inspection Order Form	Stn,OPFM,RHQ	NP -SVP					GAA	2,124,000.00	2,124,000.00		
	Printing of Fire Safety Inspection Certificate	Stn,OPFM,RHQ	NP -SVP					GAA	900,000.00	900,000.00		
	Printing of OPS	Stn,OPFM,RHQ	NP -SVP					GAA	1,007,587.43	1,007,587.43		
	Printing of Investigation Report Form	Stn,OPFM,RHQ	NP -SVP					GAA	30,735.60	30,735.60		
	Printing of Other Forms	Stn,OPFM,RHQ	PB					GAA	2,052,400.00	2,052,400.00		
	<b>SUB-TOTAL</b>								<b>6,222,723.03</b>	<b>6,222,723.03</b>		
	<b>4. Travel Expenses</b>							GAA	<b>5,807,688.84</b>	<b>5,807,688.84</b>		
	<b>5. Mandatory Expenses</b>											
	Payment of Utility Expenses (Water)		Direct Contracting					GAA	231,396.05	231,396.05		
	Payment of Utility Expenses (Electricity)		Direct Contracting					GAA	3,858,723.56	3,858,723.56		
	Payment of Utility Expenses (Landline/Mobile)		Direct Contracting					GAA	779,652.40	779,652.40		
	Payment of Utility Expenses (Rents)		NP-Lease of Real Property					GAA	498,926.79	498,926.79		
	Payment of Utility Expenses (Internet)		Direct Contracting					GAA	1,400,367.37	1,400,367.37		
	<b>SUB-TOTAL</b>								<b>6,769,066.17</b>	<b>6,769,066.17</b>		
	<b>6. Fuel, lubricants and Oil</b>											
	Gasoline - XCS	Stn,OPFM,RHQ	Public Bidding	05-Apr-21	26-Apr-21	29-Apr-21	30-Apr-21	GAA	4,510,000.00	4,510,000.00		
	Diesel - ADO	Stn,OPFM,RHQ	Public Bidding	05-Apr-21	26-Apr-21	29-Apr-21	30-Apr-21	GAA	14,651,000.00	14,651,000.00		
	Multi-grade Engine Motor Oil	Stn,OPFM,RHQ	NP -SVP	05-Apr-21	26-Apr-21	29-Apr-21	30-Apr-21	GAA	363,333.05	363,333.05		
	Motor Oil Diesel	Stn,OPFM,RHQ	NP -SVP	05-Apr-21	26-Apr-21	29-Apr-21	30-Apr-21	GAA	377,528.00	377,528.00		
	Motor Oil Gasoline	Stn,OPFM,RHQ	NP -SVP	05-Apr-21	26-Apr-21	29-Apr-21	30-Apr-21	GAA	331,166.39	331,166.39		
	Gear Oil	Stn,OPFM,RHQ	NP -SVP	05-Apr-21	26-Apr-21	29-Apr-21	30-Apr-21	GAA	353,507.74	353,507.74		
	Brake Fluid	Stn,OPFM,RHQ	NP -SVP	05-Apr-21	26-Apr-21	29-Apr-21	30-Apr-21	GAA	332,432.00	332,432.00		
	Transmission Fluid	Stn,OPFM,RHQ	NP -SVP	05-Apr-21	26-Apr-21	29-Apr-21	30-Apr-21	GAA	331,342.40	331,342.40		
	Grease	Stn,OPFM,RHQ	NP -SVP	05-Apr-21	26-Apr-21	29-Apr-21	30-Apr-21	GAA	246,713.29	246,713.29		
	Flushing Oil	Stn,OPFM,RHQ	NP -SVP	05-Apr-21	26-Apr-21	29-Apr-21	30-Apr-21	GAA	421,762.69	421,762.69		
	<b>SUB-TOTAL</b>								<b>21,918,785.56</b>	<b>21,918,785.56</b>		
	<b>7. Medical and Dental/lab supplies</b>	Stn,OPFM,RHQ	NP-SVP					GAA	<b>225,028.50</b>	<b>225,028.50</b>		

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<b>8. Other Supplies</b>												
	Maintenance of Orderliness and Operational Readiness of Fire Stations	Stn,OPFM,RHQ	Public Bidding					GAA				
	Procurement of Tires	Stn,OPFM,RHQ	Public Bidding	26-Apr-21	17-May-21	20-May-21	21-May-21	GAA	2,427,698.48	2,427,698.48		
	Procurement of Batteries	Stn,OPFM,RHQ	Public Bidding	26-Apr-21	17-May-21	20-May-21	21-May-21	GAA	1,404,885.51	1,404,885.51		
	Procurement of Coat and Trouser	Stn,OPFM,RHQ	Public Bidding	25-May-21	15-Jun-21	17-Jun-21	18-Jun-21	GAA	7,665,167.98	7,665,167.98		
	Procurement of Fire Safety Inspection Tools	Stn,OPFM,RHQ	Public Bidding	22-Jun-21	13-Jul-21	15-Jul-21	16-Jul-21	GAA	1,746,879.78	1,746,879.78		
	Procurement of Fixed Furnitures/Office Equipment	Stn,OPFM,RHQ	Public Bidding	20-Apr-21	11-May-21	13-May-21	14-May-21	GAA	1,166,106.87	1,166,106.87		
	Procurement of Rescue Equipment	Stn,OPFM,RHQ	Public Bidding	29-Mar-20	19-Apr-20	21-Apr-20	22-Apr-20	GAA	3,437,928.05	3,437,928.05		
	Procurement of Arson Tool Kit	Stn,OPFM,RHQ	NP-SVP	04-May-21	11-May-21	13-May-21	14-May-21	GAA	368,434.83	368,434.83		
	Procurement of BFP Medical Kit	Stn,OPFM,RHQ	NP-SVP	03-Apr-21	10-Apr-21	12-Apr-21	14-Apr-21	GAA	674,865.96	674,865.96		
	<b>SUB-TOTAL</b>								<b>18,891,967.46</b>	<b>18,891,967.46</b>		
	<b>OVERALL TOTAL</b>								<b>70,022,693.10</b>	<b>70,022,693.10</b>		

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